



Terms of Reference of the Portsmouth Compact Reference Group

Purpose of group

To oversee the implementation and further development of the Portsmouth Compact on behalf of the Portsmouth Voluntary and Community Network.

Functions of Group

- To facilitate awareness of the Compact throughout the city in the statutory and in the voluntary, community and social enterprise sectors.
- To facilitate shared learning: to operate a variety of mechanisms to spread learning and best practice throughout Portsmouth.
- To undertake regular review of the Compact to assess its impact, effectiveness and identify further action required.

Membership of Group

- All members will be signed up to the Compact and Commitments.
- The group will comprise of at least one representative from Portsmouth City Council and one member from Action Portsmouth.
- There will be a minimum of 4 representatives from the Voluntary and Community sector, (to represent different types of organisations).
- Representatives will be nominated by the Portsmouth Voluntary and Community Network.
- Other statutory representatives will be asked if they would like to participate in the group upon sign up to the Compact.

Frequency

The group will meet at least quarterly, more often if deemed necessary.

Work planning



The Compact Reference Group will devise a rolling work plan to fulfil its objectives listed under Purpose. This plan will include:

- An on-going programme to publicise the Compact and embed it into the working relationships of the voluntary and statutory organisations.
- The facilitation of 3 provider seminars a year
- Overseeing the Commissioning and Procurement plan
- Communicating and providing updates on the progress of the Compact Implementation Plan
- Collating feedback on the impact of the Compact.
- Communicating feedback to Compact partners and the wider sectors through PCC and Action Portsmouth's communication channels
- Reviewing the operation of the Compact, identifying breaches and taking appropriate action
- Overseeing the dispute resolution procedures

